

**MINUTES OF REGULAR MEETING OF THE  
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING  
VIRTUAL MEETING  
HELD October 15, 2020**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **October 15, 2020 at 6:00 P.M.** as a Virtual Meeting. **Meeting ID: meet.google.com/obn-kbhd-tdn. Join by phone: (US) +1 470-705-0523 PIN: 711 030 489#** Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Mark Tate, Member Jennifer Spears, Member Kevin McKinley and Member Christopher Klasen.

The following matters were discussed, considered and decided at the meeting:

**1. Call to Order** at 6:00 P.M by Chairperson Harrington

A. Roll Call - Chairperson Michelle Harrington	present
Clerk Mark Tate	present
Member Jennifer Spears	present
Member Chris Klasen	present by virtual meeting
Member Kevin McKinley	present

- Also attending – Fire Chief Jayme Kahle, Community Relations Manager Fiona De Young, and Administrative Manager Laura Bucklin.

**2. Pledge of Allegiance** – Chairperson Harrington lead the pledge of allegiance.

**3. Date of next meeting scheduled for November 19, 2020 at 6:00 P.M.**

- Confirmed by all five board members.

**4. Call to the Public**

- An email from RVFD Logistics Manager Danny Lawson’s mother, Kathern Ann Lawson, was presented thanking the firefighters for their service.
- Lizzy Barrett with Old Vail Middle school wrote an article in the “Bear Essential News” about gopher snakes. She had to dial 911 for a snake call, the firefighters responded, and she thanked the firefighters for relocating the snake.
- A letter to the Board from Rocking K Development Project Manager, Robert Tucker, was presented regarding a coalition of private, public and non-profit interests to join and advocate to improve wireless communication throughout the greater Vail Community and Rincon Valley region.
- Matt Messmer was present by virtual meeting. He introduced himself and provided the board with a brief background of his history.

## 5. Consent Agenda

**Approval of Consent Agenda** – Motion by Clerk Tate, second by Member Spears to approve all items on the Consent Agenda. Motion passed 5 to 0.

- A. Approval of the Minutes of the September 10, 2020 Regular Board Meeting.
- B. Approval of Resolution #21-026 Scanlan Annexation (2849 E Lucca Ln)
- C. Approval of Resolution #21-027 Fedotoff Annexation (3980 E Calle Agassiz)
- D. Approval of Resolution #21-028 McDorman Annexation (15575 S Calle Rinconado)
- E. Approval of Resolution #21-029 Oakley Annexation (3640 E Tapia Dr)
- F. Approval of Resolution #21-030 Bowler Annexation (13650 S Stigall Ln)
- G. Approval of Resolution #21-031 Babson Annexation (840 N Solar Dr)
- H. Approval of Resolution #21-032 Johnson Annexation (999 N Davidson Canyon Rd)
- I. Approval of Resolution #21-033 Winton Annexation (13685 S Hound Dog Rd)
- J. Approval of Resolution #21-034 Koski Annexation (1084 N Reta Dr)
- K. Approval of Resolution #21-035 Bergeson Annexation (121 N Davidson Rd)
- L. Approval of Resolution #21-036 Spence Amended Annexation (3651 E Wetstones Rd)
- M. Approval of Resolution #21-037 Sullivan Annexation (240 N Slate Dr)
- N. Approval of Resolution #21-038 Stark Annexation (1049 N Dry Sand Place)
- O. Approval of Resolution #21-039 Shilling/Reents Annexation (3760 E Sahuarita Rd)
- P. Approval of Resolution #21-040 Parker Annexation (651 N Davidson Rd)
- Q. Approval of Resolution #21-041 Bear Annexation (2991 E Wetstones)
- R. Approval of Resolution #21-042 Sweet Annexation (13740 E Greystokes Dr)
- S. Approval of Resolution #21-043 Sorenson Annexation (10040 S White Lightning Ln)
- T. Approval of Resolution #21-044 Pentecost Annexation (361 N Suntan Dr)
- U. Approval of Resolution #21-045 Ogiba Annexation (13650 E Rex Molly Rd)

## 6. Reports and Correspondence

- A. **Fire Chief's Report** – Reviewed by the Board. Report on file.
  - 2019 US Fire Statistics, NFPA
    - 1,291,500 fires (57% lower than 1980)
    - 3,704 civilian deaths (43% lower than 1980), 65% in homes, 10% in apartments, 17% on vehicles
    - 16,000 civilian injuries (54% lower than 1980)
    - \$14.8 billion in loss (24% lower than 1980)
    - Responded to 37,272,000 calls for service (3x higher than 1980)
  - RVFD implemented a new phone system. Our server died and our best choice was Verizon One Talk. Since Chief Kahle was required to get a District issued phone, Laura has discontinued his technology subsidy.

- Chief Kahle initiated research on air quality in our bays. One solution is a direct capture system and he received bids for approximately \$160,000. Chief Kahle asked the Board for direction on how to proceed. Board directed Chief Kahle to continue to research options and focus on Station #291 as a priority.
- Chief Kahle met with Diamond Ventures concerning Rocking K and all is going according to plan. The hope to start model home construction in October/November.
- Chief Kahle attended an EMI quarterly meeting. They announced that expenses were lower than budgeted and we were rebated approximately \$20,000. See financial report.
- Chief Kahle attended a meeting with Pima County Flood Control in which they are submitting a grant for wildfire mitigation. The grant could help us with our CRS-SOC targeted areas.
- Growth. RVFD has been notified of two major projects in Station 292's area. The former Passages has made arrangements for sewer and will be developing next year. Another project is planned just north of the station for 496 homes.
- Grants
  - 2019 AFG Regional. – We will be receiving 14 portables and 10 mobile radios that have dual band capabilities. The grant benefits us in three ways:
    - Safety. All front line units will now have a dual band radio so that we can be fully interoperable with all of our partners. We all know this has been a dangerous problem for us when responding on brush fires.
    - Taxpayer Savings. The purchase of the above equipment allows us to buy \$150,000 worth of radios for only \$15,000 (our grant match).
    - Budget Planning. Our PCWIN portables will reach end of life in late 2022 and Motorola will no longer repair them. We now will only have to replace 6 portables instead of 20 in 2022.
  - 2019 AFG S - The grant has been denied. We are planning to request those funds from Pima County through CARES act funding.
  - 2019 SAFER – We were awarded \$585,000. We initiated the recruitment process
  - 2019 FP&S – We were awarded \$36,000. Fiona and Captain Palette are planning its implementation.
  - Finally opened reimbursements for 2018 SAFER, but a bug in the program shut it down again.

**B. September's Financial Reports** – Review, discussion and possible action, of the district's financial status including monthly summary reports.

- Monthly Financial Report for the month of September 2020.
- Monthly Expense Report for the month of September 2020.
- Monthly Bank Reconciliations and Balance Sheet for the month of September 2020.

-Motion by Member Spears, second by Member McKinley to approve the district's financial reports and expenses for the month of September 2020. Motion passed unanimously 5 to 0.

**7. Unfinished Business**

**A. None**

**8. New Business**

**A. 2021-015 – Review, discussion and possible action to purchase a vehicle for the Assistant Chief.**

- The board has already authorized the hiring of an assistant chief in March 2021. In order to prepare for that position, we need to order a vehicle very soon. We looked at a variety of vehicles and determined that a Ford F-150 continues to provide the best utility and value for the District. The truck will be purchased from San Tan Ford, which holds the state contract (#ADPSO17-166124) for this type of vehicle. We have budgeted \$40,000 in our capital budget. The balance will be needed to outfit the vehicle.

-Motion by Member McKinley, second by Member Spears to authorize the Fire Chief to purchase a 2021 Ford F150 for \$34,292.95 from SanTan Ford utilizing Arizona State Cooperative Purchasing. Motion passed 5 to 0.

**B. 2021-016 – Review, discussion and possible action to declare miscellaneous items as surplus and to authorize staff to donate to a recognized charity.**

- Chief Kahle provided a list of items that he would like sell through Public Surplus and/or donate to Rise Recycling Center. Policy 5-004 allows us to dispose of that equipment or transfer it to a recognized charity. We hope to make some money from the 10 Public Surplus items (\$500). For the donated items, we avoid the cost of electronics disposal.
- Motion by Clerk Tate, second by Member Spears to declare miscellaneous items as surplus and to authorize staff to sell through Public Surplus and /or donate to a recognized charity. Motion passed 5 to 0.

**C. 2021-017 – Review, discussion and possible action to approve the Social Media Community Terms of Use and Guidelines.**

- Since we now have a heavier presence on social media, we need to have a Terms of Use and Guidelines for our public. Fiona has been working with our attorney to develop this policy to ensure we are honoring our public's rights while promoting civility and professionalism.

Highlights:

- our sites are moderated.
- RVFD is not responsible or liable for comments
- Allows us to remove inappropriate content (including definitions).

- Motion by Member McKinley, second by Member Spears to approve the Social Media Community Terms of Use and Guidelines. Motion passed 5 to 0.

**D. 2021-018 - Review, discussion and possible action to enter into a Collaboration and a Service agreement with MHC Healthcare for employee mental health and wellness services.**

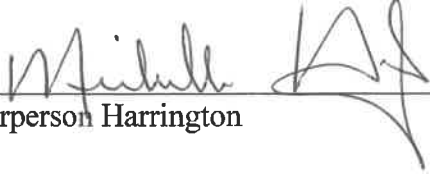
- We are trying to expand our mental health and wellness services for our folks. One of our paramedics has completed some training to become a peer support team panel. We hope to get a few more folks trained by early November as well. However, our Panel will need to be supported by certified clinicians. The Collaboration agreement will provide the clinical oversight we will need. The second agreement, Service, will allow our members to seek professional counseling services. This agreement will allow us to meet the requirements of the Officer Craig Tiger Act. MHC Healthcare (non-profit) is recommended since it is part of a regional fire collaboration. The 2020/21 Budget did not factor in the cost of these additional services. Luckily, we did receive a rebate check of approximately \$20,000 from EMI Health that can fund this program.


-Motion by Member Spears, second by Member McKinley to approve the two MHC Healthcare agreements for mental health and wellness services. Motion passed 5 to 0.

9. **ADJOURNMENT** - Motion by Chairperson Harrington, second by Clerk Tate to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:50 p.m.

Dated this 20th day of October 2020.

Rincon Valley Fire District Governing Board

  
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Chairperson Harrington

  
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Clerk Tate

  
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Member McKinley

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Member Spears

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Member Klasen