

RINCON VALLEY FIRE DISTRICT
MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
LOCAL PENSION BOARD MEETING

Wednesday, November 15, 2017

09:30 am RVFD Station 2

14550 E. Sands Ranch Rd.

Vail, AZ 85641

Note: The Board may vote to go into executive session at any time during the meeting on any time set forth below pursuant to Arizona Revised Statutes 38-431.03(A)(3), for the purpose of consultation for legal advice with the board's attorney regarding any agenda item.

Note: From time to time, it may be necessary for Board Members to participate in Board meetings via speaker telephone.

MINUTES

1. **Call to Order** – The meeting was held in the Prevention Room of the RVFD Administration Building, 14550 E. Sands Ranch Rd. Vail, AZ 85641.

Michelle Harrington, Chairperson, called the meeting to order at 09:30 a.m.

- **Roll Call of Fire Board Members – TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:**

Present:	Michelle Harrington, Chairperson	present
	Jacqueline Bisnar, Board Member	present
	Aaron Brown, Board Member	present
	Jack Sharma, Board Member	present at 09:36
	Jeremy Curtic, Board Member	absent

Attendance was taken and a quorum existed with three (3) voting members physically present.

Additional attendees: Jayme Kahle, RVFD Fire Chief

- **Date of next meeting** – May 2, 2018 at 09:30 am – Confirmed by three Board Members.

2. **Approval of prior meeting minutes**

- Pension Meeting of July 5, 2017. Member Brown made the following motion, seconded by Member Bisnar, and approved unanimously: Motion

to approve the minutes of July 5, 2017, Local Pension Board Meeting.
Motion passed 4 to 0.

3. Notice of Pension Board vacancy for one appointed position:

- Jack Sharma, current term ends 11/2017, offered to continue as a Board Member for another 2 year term. Member Sharma will take an oath of office in the observance of Laura Bucklin, RVFD Administrator and notarize all documentation within ten (10) days of appointment, November, 15, 2017.

4. PSPRS Pension Duties of the Local Board

- Review, discussion and possible action regarding Webinar of Board Responsibilities and Duties. (Bylaws).

No review, discussion or action was warranted by the Members regarding the webinar.

5. Financial Report

- Discussion – Audited Annual Financial Report FY 1617

No review, discussion or action was warranted by the Members regarding the financial report.

6. Review, discussion, and possible action regarding acceptance into the PSPRS for new hire Richard Graham.

- Review List of 1 new employee to accept into the PSPRS System – Motion by Member Brown, second by Member Bisnar to accept the new employee into PSPRS with notation that the employee has no pre-existing conditions. Motion passed 4 to 0.

7. Public Appearances

- Call to the Public - At the call to the public, there was no response.

8. Adjournment


- Member Bisnar made the following motion, seconded by Member Sharma, and approved unanimously:

Motion to adjourn the meeting.

The meeting adjourned at 09:56 a.m.

Dated this 15th day of November 2017.

Rincon Valley Fire District Local Pension Board



Chairperson Harrington



Member Bisnar

Member Brown



Member Sharma

Member Curtis