

**RINCON VALLEY FIRE DISTRICT  
MINUTES OF THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM  
LOCAL PENSION BOARD MEETING**

Wednesday, November 24, 2021  
10:00 am RVFD Station 2  
14550 E. Sands Ranch Rd.  
Vail, AZ 85641

Note: The Board may vote to go into executive session at any time during the meeting on any item set forth below pursuant to Arizona Revised Statutes 38-431.03 (A) (3), for the purpose of consultation for legal advice with the board's attorney regarding any agenda item.

Note: From time to time, it may be necessary for Board Members to participate in Board meetings via speaker telephone, or virtual meeting.

**MINUTES**

- 1. Call to Order** - The meeting was held in the Prevention Room of the RVFD Administration Building, 14550 E. Sands Ranch Rd. Vail, AZ 85641.

Jennifer Spears, Chairperson, called the meeting to order at 10:03 a.m.

- **Roll Call of Fire Board Members – TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:**

Present:	Jennifer Spears, Chairperson	present by virtual meeting
	Richard Reed, Board Member	present by virtual meeting
	Cameron McQuillen, Board Member	present by virtual meeting
	Jeremy Curtis, Board Member	absent
	Vacant Position, Board Member	

Attendance was taken and a quorum existed with three (3) voting members present.

Additional Attendees: Jayme Kahle, RVFD Fire Chief, Administrative Manager, Laura Bucklin. Dani Carrillo attended by phone conference.

- **Date of next meeting** – TBD. Tentatively for the end of December for DROP Application Meeting for Bruce Conley.

**2. Public Appearances**

- Call to public – No response.

**3. Approval of prior meeting minutes**

- Pension Meeting of September 28, 2021 – Motion by Member McQuillen, second by Member Reed to approve the minutes of the September 28, 2021 Pension Board Meeting. Motion passed 3 to 0. Minutes will be emailed to board members for e-signatures.

**4. Review, discussion and possible action to appoint a new Pension Board Member to fill one vacancy and update the Pension Board Members Terms.**

- District Resident, Danielle Carrillo was present to introduce herself to the Pension Board and state her interest in serving as a board member.
- Two Positions are up for renewal. Member Cameron McQuillen and Member Jeremy Curtis terms will expire end of November 2021. Direction from the Pension Board was given to Local Board Secretary, Laura Bucklin, to begin the secret ballot process for nominations and voting for McQuillen's position, and ask Jeremy Curtis if he is still interested in continuing his position.

-Motion by Chairperson Spears, second by Member Reed to appoint Danielle Carrillo as a new Pension Board Member and sign the Oath of Office. Motion passed unanimously 3 to 0.

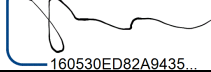
**5. ADJOURNMENT**

- Motion by Member Chairperson Spears, seconded by Member Reed, and approved unanimously 3 to 0: Motion to adjourn the meeting. The meeting adjourned at 10:16 a.m.

Dated this 30th day of September 2021.

Rincon Valley Fire District Local Pension Board

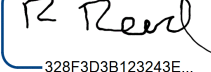
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Chairperson Spears

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Member Reed

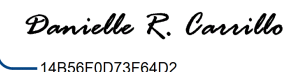
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Member McQuillen

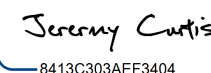
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Member Carrillo

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Member Curtis