

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
HELD July 18, 2019**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **July 18, 2019 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Michelle Harrington, Clerk Mark Tate, Member Terry Newman, Member Jennifer Spears.

The following matters were discussed, considered and decided at the meeting:

1. Call to Order at 6:03 P.M by Chairperson Harrington

A. Roll Call - Chairperson Michelle Harrington	present
Clerk Mark Tate	present
Member Terry Newman	present
Member Jennifer Spears	present
Member Chris Klasen	present telephonically

- Also attending – Fire Chief Jayme Kahle (Sign-in sheet attached).

2. Pledge of Allegiance – Chairperson Harrington lead the pledge of allegiance.

3. Date of next meeting scheduled for August 15, 2019 at 6:00 P.M.

- Confirmed by all board members.

4. Call to the Public

- Colossal Fourth Parade, Rincon Valley Fire District won the Best Little Red Wagon award.
- Badge Pinning Ceremony for the three new Firefighter Paramedics, David Adams, Will Barber, and Bruce Conley.

5. Consent Agenda

Approval of Consent Agenda – Motion by Clerk Tate, second by Member Spears to approve all items on the Consent Agenda. Motion passed 5 to 0.

- Approval of the Minutes of the June 20, 2019 Regular Board Meeting.
- Approval of the Minutes of the June 20, 2019 Executive Session Regarding Chief's Performance Evaluation and Employment Agreement.
- Approval of the Minutes of the June 20, 2019 Executive Session Regarding Pending Litigation.
- Approval of the Minutes of the June 20, 2019 Executive Session Regarding the Meet and Confer Agreement with VFFA Local 5100.
- Approval of Resolution #20-001 Drowning Impact Awareness Month.
- Approval of Resolution #20-002 – Thomas & Laura Feazle Annexation (13633 E Ocotillo Bloom Dr.)

- G. Approval of Resolution #20-003 – Timothy & Deborah Hughes Annexation (2991 E. Shasta Ln.)
- H. Approval of Resolution #20-004 – Jeffery & Sherri Jackson Annexation (909 E. Solar Pl.)
- I. Approval of Resolution #20-005 – St. George/Pakucko Annexation (1101 N. Calle Rinconado)
- J. Approval of Resolution #20-006 – Edward & Angela Galda Annexation (1130 N. Vail View Rd.)
- K. Approval of Resolution #20-007 – Mountain View Ranch Phase 2.

6. Reports and Correspondence

- A. **Fire Chief's Report** – Reviewed by the Board. Report on file.
 - No discussion. No comments.
- B. **June's Financial Reports** – Review, discussion and possible action, of the district's financial status including monthly summary reports.
 - Monthly Financial Report for the month of June 2019.
 - Monthly Expense Report for the month of June 2019.
 - Monthly Bank Reconciliations and Balance Sheet for the month of June 2019.

-Motion by Clerk Tate, second by Member Spears to approve the district's financial reports for the month of June 2019. Motion passed 5 to 0.

7. Unfinished Business

- A. None.

8. New Business

- A. **2020-001** – Review, discussion and possible action to approve the 2018 IFC Fire Code with RVFD Local Amendments and to set a Public Hearing.
 - We last adopted a national fire code in early 2013 (IFC 2012). Although the national fire code is updated every three years, we did not feel that an update was necessary. However, there are significant changes that did occur after six years. Furthermore, in attempt to be customer friendly, it is a good business practice to have a similar code as other local governmental units. Pima County Building Department has adopted the 2018 code for their respective trade and it is much easier for contractors to work out of similar editions. (Plumbing, electrical, and building code reference the fire code at times). Lastly, our IGA partner for prevention services, Northwest Fire District, has adopted the 2018 code and it is much easier to enforce similar codes.
 - Deputy Fire Marshal Ian Robinson of N.W. Fire District was also present to answer questions from the Board.

- Motion by Member Spears, second by Clerk Tate to approve the 2018 IFC Fire Code with RVFD Local Amendments for public hearing to be held during the next scheduled RVFD Board Meeting on August 15, 2019. Motion passed unanimously 5 to 0.

B. 2020-002 – Review, discussion and possible action to approve the 2019 Community Risk Assessment and Standards of Cover Plan.

- There was a presentation by Chief Kahle and Gary West of Ironwood Strategic Solutions concerning Rincon Valley's first Community Risk Assessment/Standards of Cover Plan. The plan encompasses the work that staff and the community have been working on for the last six months. The rationale, methodology, performance standards and key findings will be presented. 11 key findings were presented. The key findings with the biggest impacts revolve around growth and needed additional resources.
- Member Spears supported the plan and requested that the Wage Differentials be authorized in March in support of the plan.
- Chairperson Harrington thanked everyone for his or her hard work in setting the future for Rincon Valley. This plan will be helpful in setting our funding priorities.
- Member Klasen also thanked all members for their hard work.

-Motion by Member Spears, second by Chairperson Harrington to approve the 2019 Community Risk Assessment and Standards of Cover Plan. Motion passed unanimously 5 to 0.

9. Future Agenda Items (no discussion)


- Annexations
- Fire Code Hearing

10. Adjournment - Motion by Chairperson Harrington, second by Clerk Tate to adjourn. Motion passed 5 to 0. Meeting adjourned at 7:23 p.m.

Dated this 22nd day of July 2019.

Rincon Valley Fire District Governing Board


Chairperson Harrington


Clerk Tate

Member Newman


Member Spears


Member Klasen