

**MINUTES OF REGULAR MEETING OF THE  
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING  
HELD November 20, 2018**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **November 20, 2018 at 6:00 P.M.** at RVFD Station 2; 14550 E. Sands Ranch Rd. Vail, AZ 85641. Present at the meeting were the following members of the Rincon Valley Fire District Governing Board: Chairperson Raymond Phillips, Clerk Michelle Harrington, Member Terry Newman, Member Mark Tate, and Member Kirsten Schlenker.

The following matters were discussed, considered and decided at the meeting:

**1. Call to Order** at 6:07 P.M by Clerk Harrington

A. Roll Call - Chairperson Raymond Phillips	present at 6:15 pm.
Clerk Michelle Harrington	present
Member Terry Newman	present
Member Kirsten Schlenker	present
Member Mark Tate	present

- Also attending – Fire Chief Jayme Kahle, and Administrative Manager Laura Bucklin (See hand written sign in sheet attached for others present).

**2. Pledge of Allegiance** – Clerk Harrington lead the pledge of allegiance.

**3. Date of next meeting scheduled for December 20, 2018 at 6:00 P.M.**

- Confirmed by three board members.

**4. Call to the Public**

- IAFF Local 5100/VFFA President, Aaron Brown submitted a *Citizen Information Card* to request to address the Board. Mr. Brown made a statement clarifying some of the issues brought up in last month's board meeting by a member of the public and Board Member Schlenker. (See attached statement from Aaron Brown).
- A *Thank You* card was given from Jennifer Hook from Christ Lutheran Vail/Creation School thanking the firefighters for participating at the Truck or Treat event.
- A *Thank You* card and a \$100.00 donation was given from a resident thanking Firefighters, Jaegers, Roads, Rivas, and Lee for taking care of her cat while she was in the hospital.
- A *Thank You* Letter from Vail School District's Lead School Psychologist, Debbie Doubrava, was given to the firefighters for their participation in the Amazing Race team building activity on 9/12/18.
- A *Thank You* note was given from Creation School Kindergarten Teacher, Christy Reller, thanking Captain Haller, FF Lauber, and FF O'Halloran for capturing and relocating a snake from the school yard.
- A Retirement Ceremony was held for Battalion Chief Jacqueline Bisnar.

## 5. Consent Agenda

**Approval of Consent Agenda** – Motion by Member Tate, second by Member Schlenker to approve all items on the Consent Agenda. Motion passed 4 to 0.

- A. Approval of the Minutes of the October 18, 2018 Regular Board Meeting.
- B. Approval of Resolution #19-010 Salazar Annexation (3211 E. Rincon View Dr.)

**-Note: Chairperson Raymond Phillips was present at 6:15 pm.**

## 6. Reports and Correspondence

- A. **Fire Chief's Report** – Reviewed by the Board. Report on file.
  - No comments from the Board.
- B. **October's Financial Reports** – Review, discussion and possible action, of the district's financial status including monthly summary reports.
  - **Monthly Financial Report** – Motion by Member Schlenker, second by Chairperson Phillips to approve the Financial Report for the month of October 2018. Motion passed unanimously 5 to 0.
  - **Expense Report** – Motion by Member Schlenker, second by Chairperson Phillips to approve the Expense Report for the month of October 2018. Motion passed unanimously 5 to 0.
  - **Monthly Bank Reconciliations and Balance Sheet** – Motion by Member Schlenker, second by Chairperson Phillips to approve the Bank Reconciliations and Balance Sheet for the month of October 2018. Motion passed unanimously 5 to 0.

## 7. Unfinished Business

- A. **2019-036 – Review, discussion and possible action regarding the November 2018 Election.**
  - As discussed last meeting, we have discovered that some District residents' ballots do not include an option to vote in the 2018 fire district election. The issue arose from a change in annexation laws sometime in the 1990's in which the voter registration department was no longer notified. However, the elections official and the recorder's office (who oversees voter registration) appears to have been notified. Chief Kahle made numerous attempts to contact the affected Pima County department but only received the one letter, which was previously distributed to board members. Chief Kahle made contact with the executive director of the Arizona Fire District Association and he feels that this is a Pima County problem only. I also spoke with some area fire districts and they have experienced similar problems. Chief Kahle and Laura Bucklin met

with Supervisor Christy's office in an attempt to solve the problem. Christy's office is attempting to get the six related Pima County departments together to develop a workable solution. In the interim, staff is researching files to verify that all voters will have a chance to vote for the next election and we are sending information to everyone. Discussion only. No action taken.

**8. New Business - Note: The Board took agenda items out of order.**

**(Item #8-B – 2019-014)** - Review, discussion and possible action to approve the Canvass of Elections.

- Motion by Chairperson Phillips, second by Member Tate to adopt Resolution #19-011 Authorizing the Official Canvass of Elections for the November 6, 2018 General Election of the Rincon Valley Fire District and approval of the Letter to the Pima County Board of Supervisors showing the results of the election. Motion passed unanimously 5 to 0.

**A. 2019-013** – Review and discussion to recognize the service of Rincon Valley Fire District Board Members during the 2014-2018 term.

- RVFD has three board members that have completed at least their full term in service to the Rincon Valley Fire District. They are:

Ray Phillips, 2014-2018  
Michelle Harrington, 2014-2018 +  
Kirsten Schlenker, 2006-2018

We wish to thank you for all of the wonderful resources and guidance you have all provided during your term. Some notable accomplishments include: 11 person minimum staffing, addition of battalion chiefs, full payment of two ambulances, one brush engine, and one fire engine. These resources have been critical in allowing us to provide service to our community.

**9. Future Agenda Items (no discussion)**

- Annexations
- Organizational Meeting

**10. Adjournment** - Motion by Member Schlenker, second by Member Tate to adjourn. Motion passed 5 to 0. Meeting adjourned at 6:35 p.m.

Dated this 23rd day of November 2018.

Rincon Valley Fire District Governing Board

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Chairperson Phillips

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Clerk Harrington

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Member Newman

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Member Schlenker

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Member Tate



# Rincon Valley Fire District

## Citizen Information Card

### Request to Address the Board

Speakers are limited to a three-minute oral presentation and may submit written comments of any length to the Governing Board.

#### Submit to the Board Secretary

Full Name: Aaron Brown Date: 11/20/18

Physical Address: 12472 E Camino Amanteo Unit, AZ 85201

Mailing Address: same

Organization: IAFF Local 5100

I am representing 35 people. Phone: \_\_\_\_\_

- I wish to speak regarding Agenda Item # 4
- I wish to address another issue under Call to the Public concerning: previous comments

#### How to Address the Board

- The Board Chairperson will call your name when it is your turn to speak
- Groups wishing to speak should elect a spokesperson to represent the views of the group.



## VAIL FIRE FIGHTERS ASSOCIATION

International Association of Fire Fighters Local 5100

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Rincon Valley Fire District Board,

The 35 members of the Vail Fire Fighters Association (VFFA) would like to clarify some of the issues brought up in last month's board meeting by a member of the public and Board Member Schlenker.

All members of the VFFA were given the opportunity to meet and ask questions of the candidates who approached our local asking for an endorsement for their fire board campaign. These candidates came to our union meetings and had open dialogue with our members about their passion to serve the community and desire to help lend their expertise to ensure Rincon Valley Fire District continues to execute the vision to make Vail a safe place.

The issues of Public Safety, Transparency, and Accountability were chosen by members of the executive board of the VFFA because these are the issues that are important to our members in the leadership of our district for the foreseeable future. These issues were not intended to be an attack on the current board, incumbents running for re-election, the other candidate running for public office on the district board, or meant to be critical of our Fire Chief. There was not a single word of negativity from the VFFA in regards to any of these individuals. It is unfortunate that this message was viewed in a negative light by a small group of Vail residents. Nevertheless, the VFFA will continue to support the mission, vision, and values of the Rincon Valley Fire District, and continue to faithfully serve all of the residents of Vail.

The voters of Vail have spoken, and VFFA would like to congratulate Michelle Harrington, Jennifer Spears, and Chris Klasen on their election. The VFFA is excited about the future growth and development of Rincon Valley Fire District under the newly elected board, and look forward to working alongside them and our Fire Chief to prepare, prevent, and protect our community from harm.

Sincerely,

Aaron Brown

President- IAFF Local 5100

# BOARD MEETING SIGN-IN SHEET – RINCON VALLEY FIRE DISTRICT

Meeting Date: November 20, 2018

Name	Title	Company	Phone	E-Mail
Jacki Bismar	EMSS	Rhythem	260-0269	l.rpf@aeli'212@gmail
Sadie Moreno	Student	OVMS	—	—
Jennifer Spears	Citizen		915-5433	jennifertnueba spears@gmail.
Asa Proulx	Citizen	RVFD	—	APRILCOTT@RINCONVALLEYFIRE.COM
Brayn Palleffe		U of A	—	—
Nick Spears			<del>915-5433</del>	
Taylor Spears				
CHRIS HEADY	FF/EMT	RVFD	837-9991	CHRIS.HEADY.1 @GMAIL.COM
Michelle Isely	FF/EMT	RVFD	850-0365	SOCCERENICA 1343@gmail.com
Andy Lauber	FF/EMT	RVFD		
SCOTT O'HALLORAN	FF/EMT	RVFD		
Scott Haller		RVFD		
MICHAEL CASSABIAN	CEP	RVFD		
BEN WOOLEY	CEP	RVFD		
ROBERT TAYLOR	FF	RVFD		
Rich Reed	CAPT	RVFD		
Mike Hought	FF	RVFD		
Jerry Murray	Engineer	RVFD		
Nick Hays	Student	RVFD		